Project Manager key Roles and skills

Faculty Information
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1.0 Course Information

Course Code and Title Month Year	**Project Manager key Roles and skills**
Class Days	Any Weekday
Class Time	Any time during day/night
Course Credit Hours	1
Class Location	NSRIC online platform
prerequisites and/or co-requisites	n/a
Level /A, E, H, I, K12, M, P, S, T, U, V, W	Undergraduate / U

Note: The below classification of courses is related any areas of knowledge:
A: Advanced level academic level courses; **C:** Canadian Immigration Course; **E**: Executive courses; **H**: Higher-level courses (i.e., graduate courses); **I**: Intermediate courses (i.e., university preparatory courses – Grade XII+); **K12**: Foundational, and lower-level courses; **M**: Mid-level courses (i.e., undergraduate courses); **P**: Professional courses; **S**: Short/seminar courses; **T**: Training courses; **U:** Tutorial Courses; **V:** Vocational training courses; and **W**: Workshop courses.

2.0 Professor Information

Name	Dr. Ali AbouAbbas
Title	Professor
Contact Information	Email: ally.a.abou@gmail.com
Office Location	NSRIC online platform
Office Hours	10

3.0 Course Description

Many people take on a project management role alongside their other organizational responsibilities whilst others have dedicated project management roles. This course offers complete guidance in the essential knowledge, skills and competencies of managing projects holistically and in how to adopt a project management 'mindset'. This will include how to make use of best practice project management processes (based on the Project Management Institute's Body of Knowledge), tools and techniques as well as how to lead the people involved in and impacted by projects. This ensures that projects are conducted as efficiently as possible and meet the requirements and expectations of relevant stakeholders.

4.0 Course Learning Outcomes
Upon successful completion of this course, students will be able to:

CLO1:   Identify the key roles and responsibilities.
CLO2:   Identify the essential skills that every project manager needs.
CLO3:   Realize the importance of the effective communication within the organization.
CLO4:   Understanding the importance of the budgeting, negotiation, and problem-solving skills.

5.0 Course Outlines
- ✓ What are the new roles and responsibilities for PM.
- ✓ Skills that every good project manager needs.
- ✓ What are the types of communications?
- ✓ Organizational skills.
- ✓ What are the main key elements of budgeting for every project.
- ✓ Problem-Solving skills as a key element for daily operation.
- ✓ Negotiation Skills in PM.
- ✓ Cultural Intelligence Awareness.

6.0 How the course supports the attainment of the student outcomes.

Student Learning Outcomes (1-6)						
1	2	3	4	5	6	7
Moderate	Moderate	Moderate	Low			

7.0 Course Materials

Online course materials
1) PMBook (Project Management Institute)
2) Additional Course materials if any

Textbook and resources (If any)
1) Longman, A., & Mullins, J. (2005). The rational project manager: A thinking team's guide to getting work done. John Wiley & Sons.
2) Kerzner, H. (2017). Project management: a systems approach to planning, scheduling,

and controlling. John Wiley & Sons.
3) Schwaber, K. (2004). Agile project management with Scrum. Microsoft press.

8.0 Academic Integrity

Students are encouraged to have a look at the NSRIC's statement of academic integrity at NSRIC website. It is noted that by signing this syllabus, you will acknowledge that you have understood that any detected plagiarism should be reported.

9. Assessment for Grade

The course grade is only related to the academic courses (i.e., K12, and university level courses) based on individual and team performance as shown in Table 1:

Table 1: NSRIC grading system.

Type of Assessment	Grade %
Participation/Engagement/Performance	20%
Assignments	25%
Quizzes	20%
Final Exam	35%
Total	**100%**